

TAX & LICENSE DIVISION
515 W. Main Street ~ PO Box 1310~Bridgeport WV 26330
Phone • 304-842-8230 Fax • 304-848-6138



AFFIDAVIT

This form is to be completed and attached to the City of Bridgeport’s Municipal Registration Application when applicant does not possess a West Virginia Contractor’s License.

According to *West Virginia Contractor Licensing Act Chapter 21, Article 11, Section 3c, Code of West Virginia*,

“ Contractor” means a person who in any capacity for compensation, other than as an employee of another, undertakes, offers to undertake, purports to have the capacity to undertake, or submits a bid to construct, alter, repair, add to, subtract from, improve, move, wreck or demolish any building, highway, road, railroad, structure or excavation associated with a project, development or improvement, or to do any part thereof, including the erection of scaffolding or other structures or works in connection therewith, where the cost of the undertaking is two thousand five hundred dollars (\$2,500.00) or more”.

The State of West Virginia’s Contractor Licensing Board will not require persons to have a State Contractor License for performing contracting work where the entire project cost does not exceed Twenty Five Hundred Dollars (\$2500.00) labor and materials inclusive.

In submitting my registration application to the City of Bridgeport for a Contractor’s Registration, I am submitting this affidavit stating that I am aware and understand this ruling. I do not have a State of West Virginia Contractor’s License.

I, _____, understand that I am not permitted and will not conduct work when the cost of improvement for an entire project is more than Twenty Five Hundred Dollars (\$2500.00) for any job performed in the municipal limits of the City of Bridgeport during the term of the Bridgeport Municipal Registration which begins July 1, ____ and will expire June 30, _____. I also understand under this ruling, I am also prohibited from working as a subcontractor or submitting a bid to work on any project where the total undertaking is in excess of Twenty Five Hundred Dollars (\$2500.00).

In the future if any of my jobs are in connection with contract amounts that exceed the limit of Twenty Five Hundred Dollars (\$2500.00) for cost of improvement, I will obtain and provide the City of Bridgeport Tax and License Division with a copy of the State of West Virginia Contractor’s License.

Submission of this form signifies that the undersigned acknowledges the guidelines set forth by the State Code of West Virginia Contractor’s Licensing Board Chapter 21, Article 11, Section 3c.

(Please Print) Business Name: _____
Name (Print): _____
Address: _____

Phone #: _____
Signature: _____ Date: _____